

Universität Mannheim · Akademisches Auslandsamt · 68131 Mannheim

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Welcome Letter

08/05/2017

Dear Ms. TANG,

You have been selected as an exchange student from The Hong Kong Polytechnic University (PolyU) for the Fall semester 2017. We are looking forward to welcoming you here in Mannheim and would like to take this opportunity to send you some important information.

Attached you find your letter of acceptance to the University of Mannheim. In case you are required to obtain an entrance/student visa for studying in Germany, please make sure to apply for a visa at the responsible German diplomatic agency (embassy/consulate) as soon as possible.

The Fall Semester officially lasts from 1 August until 31 January. The Spring Semester officially lasts from 1 February until 31 July.

You will find further information for your stay in Mannheim in our online portal myUniMA (“Mannheim - meine Universität”): <http://myunima.uni-mannheim.de/incomings>. Once you have received your personal log-in data via email, please log into the portal **as soon as possible**. Students from overseas will also have the opportunity to book a room in a dormitory via the portal.

There is also the opportunity for you to participate in a preparatory German course: the International Summer Academy. It will take place from 1 August 2017 until 30 August 2017. The fee for exchange students amounts to € 570,-. You will find registration details in our portal myUniMA. Please note that the registration is binding.

Please keep this document in a safe place. In case you are required to apply for a so-called “Elektronischer Aufenthaltstitel” (residence permit), you will need this document for the exemption from the residence permit fee (first-time issuance only, for a residence permit up to 6 months).

We wish you a safe arrival in Mannheim and all the best in your upcoming term(s).

p.p. Gabriele Vath

This letter is automatically generated and valid without signature or official seal.